

Request to Hold Continuous Contracts

November 2020

Instruction: Complete and include this form with your offer or modification request if requesting to hold continuous Multiple Award Schedule (MAS) contracts in order to complete work under Blanket Purchase Agreements (BPA) and orders awarded under an existing MAS contract. Holding continuous MAS contracts means GSA will allow a contractor to hold two MAS contracts, under a single unique entity identifier (i.e. DUNs), with one or more of the same Special Item Numbers (SINs) for a period of time.

Offeror/contractor confirms the following:

Offeror has reviewed SCP-FSS-001, paragraph (e)(1-3) and confirms it is eligible to submit a streamlined offer

OR

Contractor is submitting a MAS Consolidation Phase 3 “Add SIN” modification request to consolidate its individual Non-Surviving¹ MAS contracts to a Surviving MAS contract in accordance with the modification guidance posted on the GSA.gov page, [‘Contract Requirements and Modification Guidance’](#)

Offeror/contractor has MAS contracts that are currently being audited by the GSA Office of Inspector General (OIG) (or has been notified that a MAS contract has been selected for an OIG audit).

Yes (please identify affected contract numbers):

No

Offeror/contractor wishes to hold continuous contracts and is listing all active submitted quotes, established BPAs and active, affected orders under its existing or Non-Surviving contract below:

RFQ/BPA/order number	Contracting Activity Name and Point of Contract	Order Award Date	Period of Performance (including options)
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¹ *Surviving MAS* means the existing MAS contract that a contractor is proposing to modify to encompass all of its MAS products, services and solutions on a go-forward basis. Once the Surviving MAS contract is identified, the contractor should begin to transition its MAS products/services/solutions to the surviving contract via the submission of one or more “Add SIN” modifications after consulting with their PCO.

Non-Surviving MAS means the existing MAS contract that is either cancelled in accordance with GSAR 552.238-79, Cancellation when the new contract is awarded or the “Add SIN” modification to the Surviving MAS is executed OR is allowed to remain active for a defined period of time to accommodate order-level requirements prior to being cancelled or allowed to expire.

The existing or Non-Surviving MAS is to be cancelled the day after the final day of the ordering period for the active BPA or order (including options). In situations where multiple BPAs and/or orders are active, the cancellation date should be based on the last remaining BPA or order.

- Offeror/contractor proposes the existing (Non-Surviving) MAS be cancelled on: enter date.
- Offeror/contractor acknowledges it is prohibited from using its existing or Non-Surviving contract(s) or SINs on Non-Surviving contracts to compete for new BPAs and/or new orders as of the effective date of the new contract award/modification. Note: a contractor is not prohibited from using its existing or Non-Surviving MAS to compete for orders to be placed under an existing BPA – this would be considered a BPA order, not a “new order”.
- Offeror/contractor acknowledges it is capable of meeting all contractual requirements under both contracts to include requirements regarding minimum sales, small business subcontracting plans, sales reporting, Industrial Funding Fee remittance, and FSS price lists.
- Offeror/contractor acknowledges it will update its’ FSS price list on GSA Advantage within 30 calendar days of contract/modification award to include the following statement in the catalog for its’ Non-Surviving MAS contract:

[Non-Surviving Contract number] is listed here for reference purposes only and is replaced by [Follow on/Surviving Contract number]. [Non-Surviving Contract number] is only to be used for BPAs and orders awarded prior to, or pending an award decision as of [follow on contract award/Surviving MAS mod date]. All new BPAs and orders MUST be awarded against the contractor’s new MAS contract [Follow on/Surviving Contract number].

The following additional items apply to ‘Add SIN’ modification requests:

- Contractor agrees to submit a modification request to cancel the Non-Surviving MAS when it is no longer needed to support existing/active orders

Contractor agrees to coordinate with the FSS PCO prior to beginning the transition of awarded items from the Non-Surviving MAS to the Surviving MAS